

CDI - Start date: January 2025
 Gross monthly salary: according to experience

The International Council of Museums (**ICOM**) is the world's association of museums. ICOM is:

- A network of more than 49,000 members in 138 countries and territories
 - an expert forum composed of 121 National Committees and 32 International (Scientific) Committees
- a non-governmental organization (NGO), building professional capacity, advocating for World Heritage and raising awareness of the value of museums in society

Official website: <http://icom.museum>

Job Title	Head of the Museum, Society and Education Department
Reporting	Director of Impact and Innovation DII

JOB DESCRIPTION

Role	Aims to lead a transformative future for museums by empowering professionals, fostering institutional resilience, and championing innovation.
Missions	<p><u>Trend monitoring and innovation</u></p> <ul style="list-style-type: none"> · Conduct research and analysis on emerging trends and innovations in the museum and heritage sector. · Provide strategic insights to position ICOM as a visionary and proactive leader in the global museum community · Monitor and map ICOM network activities related to the social role of museums · Develop and implement forward-thinking projects and activities that anticipate and address industry challenges. <p><u>Advocating for the societal role of museums</u></p> <ul style="list-style-type: none"> · Championing the role of museums as key drivers of community resilience in addressing critical global challenges · Develop and implement campaigns or programs that highlight the societal and cultural impact of museums. <p><u>Reinforcement</u></p> <ul style="list-style-type: none"> · Design and deliver professional development programs to equip museum professionals with advanced skills and tools to adapt, grow, and lead. · Collaborate with stakeholders to create resources and training tailored to the needs of various museums and regions. <p><u>Global collaboration and networking</u></p> <ul style="list-style-type: none"> · To facilitate partnerships and collaboration between the ICOM network and partner institutions to stimulate cultural and societal progress · Build and maintain an ICOM network of museum professionals, fostering

	<p>knowledge exchange and collective action</p> <p><u>Strategy and management of the department's operations</u></p> <ul style="list-style-type: none"> · Develop the ministry's strategy and action plan · Coordinate and manage the work of two coordinators within the department, ensuring alignment is consistent with the department's goals and objectives. · Oversee the administrative, legal and financial operations of all managed projects · Develop and implement a system for monitoring and evaluating the results of activities for continuous improvement and impact. · Assist the ICOM Standing Committee(s) or Working Group(s) as required · Actively participate in the Secretariat's interdepartmental projects <p><u>Team supervision</u></p> <p>Steering the tasks of the department of 3 people, reporting on the work carried out by the Impact and Innovation Section</p>
Intra/inter links	<p>Intra: all internal services</p> <p>Inter: Committee, working group, members, museums, administrations, organizations, partners of Icom</p>
Job Constraints	<p>One-off trips abroad</p> <p>Know how to work on a just-in-time basis, good resistance to stress</p>

SKILLS REQUIRED FOR THE POSITION

Formation	Master's Degree in Art & Culture
Knowledge Area	<p>Cultural and artistic</p> <p>Languages: English and/or French, Spanish</p> <p>Project Management</p> <p>Sustainable development</p>
Interpersonal skills	<p>Appreciate teamwork and thrive through</p> <p>Interpersonal skills and diplomacy</p> <p>Knowing how to communicate and listen to others</p> <p>Be flexible and adapt to the context, your interlocutors and the situation</p> <p>Open-mindedness</p> <p>Organization, management of deadlines</p>
Experiment	<p>First similar experience</p> <p>Ability to work in a multilateral international context</p>

Position based at ICOM – INTERNATIONAL COUNCIL OF MUSEUMS 15 RUE LASSON 75012 PARIS
 To apply, please send your application (cover letter, CV, references as well as your salary expectations)
 to icom.jobs@icom.museum