

**ICOM STANDING COMMITTEES AND WORKING GROUPS
CHARTER OF COMMITMENT**

I, the undersigned,, understand and accept the following terms and conditions relating to my nomination as Member/Chair of a Working Group or Standing Committee of the International Council of Museums (hereinafter “**ICOM**”).

Within the scope of my mandate as Member/Chair of a Standing Committee or Working Group, I hereby:

- 1) commit myself to actively participate in all the work of the Standing Committee or Working Group and to contribute to its good working dynamics;
- 2) confirm that I have read and understood the [Guidelines for Standing Committees and Working Groups](#) available on your ICOM Member Space;
- 3) understand that (i) I am expected to attend all meetings of the Standing Committee or Working Group for which I have been nominated, and that, (ii) if I am unable to attend a meeting for personal or professional reasons, advance notice in writing to the Chair of the Standing Committee or Working Group or the contact person within the ICOM Secretariat is required;
- 4) confirm that I am fully aware that my participation in the work of a Standing Committee or Working Group is on a voluntary basis and I therefore understand that:
 - under normal circumstances, individual expenses of committee and working group members, such as travel, accommodation and subsistence, will not be eligible for such funding;
 - under exceptional circumstances, funding for individual expenses of committee and working group members may be considered in response to a formal request from the Chair of that Standing Committee or Working Group submitted to the Executive Board. Justifiable individual expenses could include those necessary to enable all members to participate in online or in person meetings. In these cases, the SAREC (Strategic Allocation Review Committee) travel grant criteria shall be applied.
- 5) understand that in the interests of financial and environmental sustainability, meetings of Standing Committees and Working Groups should normally be held online. If a face-to-face meeting is required, it should preferably take place during the ICOM annual meetings;
- 6) undertake to ensure that I perform my work free of any bias associated with gender, sexual orientation, national origin, race, religion, age, political affiliation or disability, in accordance with all applicable legal and regulatory requirements. I understand that failure to comply with this requirement could lead to the termination of my participation in the activities of the Working Group or Standing Committee;
- 7) undertake to respect the confidentiality of information required for the Working Group or Standing Committee service.

Name:

Date:

Signature: